

Northwood Cemetery Burial Board Minute Book (1855-1860)

At a meeting of the Burial Board held on 6th July 1855 at 7:00pm

Present

Mr S Moore (Chairman)

Mr T E Bull

Mr H B Hillyer

Mr S West

Mr M Dear

Dr W C Hoffmeister

Mr S West proposed that Mr H J Damant be appointed clerk for the ensuing year. Seconded by Mr T E Bull, carried unanimously.

Mr T E Bull proposed that Dr W C Hoffmeister be appointed chairman for the ensuing year. Seconded by Mr S West, carried unanimously.

Mr S West that the three members lowest in their number of attendances shall go out of office annually. Seconded by Dr W C Hoffmeister, carried unanimously.

Mr H B Hillyer proposed that the Board shall meet every Thursday night at the Town Hall at 7pm. Seconded by Mr S West, carried unanimously.

Dr W C Hoffmeister proposed that Mr T P Mew, Mr M Dear, and Mr T E Bull should see Mr Dansey to confer with him on the subject of the site for the Burial ground. Seconded by Mr S West and that the clerk should write to Mr Dansey to appoint a time.

The Clerk was directed to get the necessary books and papers for the transaction of business.

(Unsigned)

Northwood Cemetery Burial Board Minute Book (1855-1860)

12th July 1855

8:00pm

Present

Mr S Moore
(appointed Chairman in the absence of Dr W C Hoffmeister)

Mr H B Hillyer
Mr S West

Mr M Dear

Letters from Mr Dansey dated 9th July 1855 and 12th July 1855 were read.

(Signed)

Mr S Moore (Chairman)

Northwood Cemetery Burial Board Minute Book (1855-1860)

26th July 1855

Present

Mr M Dear

(appointed Chairman in the absence of Dr W C Hoffmeister)

Mr T E Bull

Mr H B Hillyer

Mr S West

Mr A Barton

A letter from Mr Atkinson dated 17th July 1855 was read.

Mr T E Bull moved that the Clerk apply to Mr Ward for his consent to the sale of a piece of land adjoining Shamblers Copse, nearest the town, and on the eastern side of the road, which the Board considered a desirable site for a Burial Ground. Seconded by Mr H B Hillyer and carried unanimously.

(Signed)

Mr M Dear (Chairman)

Northwood Cemetery Burial Board Minute Book (1855-1860)

6th September 1855

Present

Dr W C Hoffmeister (Chairman)

Mr M Dear

Mr T E Bull

Mr S Moore

Mr M Dear moved that the Clerk write to Mr Atkinson as early a day as possible to confer with the Board on the subject of providing a Burial Ground.
Seconded by Mr S Moore and carried.

(Signed)

Dr W C Hoffmeister (Chairman)

Northwood Cemetery Burial Board Minute Book (1855-1860)

20th September 1855

Present

Mr M Dear

(appointed Chairman in the absence of Dr W C Hoffmeister)

Mr T E Bull

Mr S Moore

Mr H B Hillyer

Mr S West

A letter from Mr Atkinson dated 14th September was read, when Mr S Moore moved that the Clerk write to Mr Dansey pointing out to him that the obstacle to Mr Ward meeting with the Board for sale of land for a Burial Ground was removed, and that he would state the terms which Mr Ward would negotiate. Seconded by Mr S West, carried unanimously.

(Signed) Mr Maurice Dear (Chairman)

Northwood Cemetery Burial Board Minute Book (1855-1860)

4th October 1855

Present

Dr W C Hoffmeister (Chairman)

Mr S Moore
Mr M Dear
Mr T E Bull

Mr S West
Mr A Barton

The subject of the salary to Mr S West was discussed when it was thought desirable that the Matter should stand over until the new meeting in order to ascertain what are the duties of the Clerk.

(Signed)

Dr W C Hoffmeister (Chairman)

Northwood Cemetery Burial Board Minute Book (1855-1860)

5th October 1855

Present

Dr W C Hoffmeister (Chairman)

Mr A Barton

Mr T P Mew

Mr H B Hillyer

Mr S West

Mr M Dear

A letter from Mr Dansey dated 28th September 1855 having been read, Mr A Barton proposes that the Clerk write to Mr Dansey ascertaining if Mr Ward would sell about four acres of the land called Shamblers referred to in a letter, or whether Mr Ward would sell the whole field, and if so at what price. Seconded Mr S West, carried unanimously.

(Signed) Dr W C Hoffmeister

Northwood Cemetery Burial Board Minute Book (1855-1860)

18th October 1855

Present

Dr W C Hoffmeister (Chairman)

Mr S Moore

Mr S West

A letter from Mr Dansey dated ? October having been read, Mr S Moore moved that the terms of sale for a site for a burial ground are satisfactory as named in Mr Dansey's letter and that they be accepted. Seconded by Mr S West and carried.

(Signed)

Dr W C Hoffmeister (Chairman)

Northwood Cemetery Burial Board Minute Book (1855-1860)

25th October 1855

Present

Mr T P Mew

(appointed Chairman in the absence of Dr W C Hoffmeister)

Mr T E Bull

Mr S West

Mr M Dear

A letter from Mr Dansey dated 24th October having been read, Mr S West moved that the timber be taken by valuation as proposed. Seconded by Mr T E Bull and carried.

Mr T E Bull proposed that a deputation visit Portsmouth and Alverstoke with the Clerk to collect information from the Burial Boards in operation there. Seconded by Mr S West.

(Signed)

Mr T P Mew (Chairman)

Northwood Cemetery Burial Board Minute Book (1855-1860)

1st November 1855

Mr T P Mew and Mr S West only attended this evening

(Signed)

Henry James Damant (Clerk)

Northwood Cemetery Burial Board Minute Book (1855-1860)

8th November 1855

Present

Mr A Barton

(appointed Chairman in the absence of Dr W C Hoffmeister)

Mr T E Bull Mr S Moore

Mr S West Mr M Dear

Mr M Dear proposed that the Clerk advertise for original plans for 2 Chapels, a receptacle house, a porters lodge and for enclosing and laying out the Burial Ground and that a premium of 10 guineas be offered for the plan approved.

Mr S Moore moved that the title of the land be accepted without any investigation and that no abstract of the title be required of the trustees of Mr Ward's estate. Seconded by Mr S West and carried.

Mr T E Bull moved that the meeting of the Board be in future held at six in the evening
Seconded by Mr S Moore and carried.

(Signed) Mr Alfred Barton (Chairman)
 and Mr Thomas E Bull

Northwood Cemetery Burial Board Minute Book (1855-1860)

22nd November 1855

Present

Dr W C Hoffmeister (Chairman)

Mr S West
Mr S Moore

Mr M Dear
Mr A Barton

Mr M Dear moved that one half of the land be appropriated as the unconsecrated portion. Mr A Barton moved as an amendment that two thirds be the consecrated part and one third be the unconsecrated part.

Amendment put (*to the vote*):

For: Mr A Barton, Mr S West and Mr S Moore;

The original motion: For: Mr M Dear;

Amendment carried.

The Clerk was directed to instruct Mr Howell to proceed on the valuation of the timber alone.

Mr M Dear proposed that the Clerk's salary be £25-0s-0d per annum exclusive of professional charges. Seconded by Mr S West and carried unanimously.

(Signed)

Dr W C Hoffmeister (Chairman)
and Mr Alfred Barton

Northwood Cemetery Burial Board Minute Book (1855-1860)

6th December 1855

Meeting held this day at 6:00pm

Present

Dr W C Hoffmeister (Chairman)

Mr T E Bull

Mr S West

Mr M Dear

Mr A Barton

Mr S Moore

Mr H B Hillyer

Mr M Dear proposed that Mr H J Damant have the designs for Chapels etc. now sent in for competition displayed for public inspection in the Town Hall. Seconded by Mr S West and carried.

Meeting adjourned until Wednesday night at 8:00pm

(Signed) Dr W C Hoffmeister (Chairman)

Northwood Cemetery Burial Board Minute Book (1855-1860)

13th December 1855

Present

Dr W C Hoffmeister (Chairman)

Mr M Dear

Mr A Barton

Mr S Moore

Mr S West

Mr T P Mew

The clerk was directed to enquire of the persons sending in Plans "*Cavendo Tutus*", "*nec Aspera Terrent*" and "*Tempus edax Rerum*" for further particulars.

(Signed)

Dr W C Hoffmeister (Chairman)
and Mr Thomas P Mew

Note: *the three Latin expressions above were code names given to the Plans to preserve the identity of the submitters.*

Northwood Cemetery Burial Board Minute Book (1855-1860)

18th December 1855

Present

Dr W C Hoffmeister (Chairman)

Mr T P Mew	Mr S West
Mr T E Bull	Mr M Dear
Mr S Moore	

Mr S Moore moved that the designs "*Cavendo Tutus*" be accepted, seconded by Mr M Dear and carried unanimously.

The Clerk was directed was directed to inform Messrs Mew and Manning that their design was selected and to enquire of them on what terms they would furnish working drawings and superintend the carrying out the works.

(Signed)

Dr W C Hoffmeister (Chairman)
and Mr M Dear

Northwood Cemetery Burial Board Minute Book (1855-1860)

1st January 1856

Present

Dr W C Hoffmeister (Chairman)

Mr M Dear
Mr S Moore

Mr S West

Mr T P Mew attended to confirm as to the superintendence of the works.

Mr M Dear proposes that Mr T P Mew as architects have the superintendence of the works being paid 5 per cent on the outlay. Seconded by Mr S West and carried.

Mr T P Mew being present agreed to the terms proposed.

(Signed) Dr W C Hoffmeister (Chairman)
and Mr S Moore

Northwood Cemetery Burial Board Minute Book (1855-1860)

8th January 1856

Present

Mr M Dear
(Chairman in the absence of Dr W C Hoffmeister)

Mr A Barton
Mr S West

Mr T P Mew
Mr S Moore

Mr T P Mew proposes that the Clerk serve notices for contracts for the road making and draining the Burial Ground, and for the wall across the East, West and South sides pursuant to plans and specifications to be furnished by Messrs Mew and Manning advertisements to be amended on Saturday night in the local papers and handbills to be issued. Seconded by Mr A Barton and carried unanimously.

(Signed)

Mr M Dear (Chairman)
and Mr S Moore

Northwood Cemetery Burial Board Minute Book (1855-1860)

24th January 1856

Present

Mr S Moore
(Chairman in the absence of Dr W C Hoffmeister)

Mr M Dear
Mr A Barton
Mr E Lee

Mr S West
Mr H B Hillyer

Mr S West proposed that the Hampshire Banking Company be the treasurer of the Board. Seconded by Mr A Barton and carried.

Mr H B Hillyer moved that all payments be made by cheque signed at a meeting of the Board by the Chairman and two other members. Seconded by Mr M Dear and carried unanimously.

(Signed) Mr S Moore (Chairman)
and Mr M Dear

Northwood Cemetery Burial Board Minute Book (1855-1860)

29th January 1856

Present

Dr W C Hoffmeister (Chairman)

Mr M Dear

Mr S Moore

Mr A Barton

Mr S West

Mr T E Bull

Tenders for the boundary wall, drainage and road making having been opened.

Moved by Mr S Moore that the consideration of the tenders be postponed until the next meeting. Seconded by Mr T E Bull and carried unanimously.

Mr A Barton moved that the meeting be adjourned until tomorrow morning at 10:00 am

Seconded by Mr T E Bull and carried unanimously.

(Signed) Dr W C Hoffmeister (Chairman)
and Mr M Dear

Northwood Cemetery Burial Board Minute Book (1855-1860)

5th February 1856

Present

Dr W C Hoffmeister (Chairman)

Mr M Dear
Mr S Moore

Mr S West

A letter from Mr George Grey dated 4th February instant approving the site of the Burial Ground was read.

Mr M Dear moved that Mr Phillips' tender for the work be accepted provided he gives satisfactory references to the Board. Seconded by Mr S Moore and carried.

But in the event of his not doing so the next lowest contractor have the offer subject to the same conditions and so on in rotation.

Mr S Moore proposed that the parties who have tendered be applied to state what reduction they will make in their tenders common drain pipes being used instead of stone ware pipes, the drain parallel with the water course to be only 12 inch common pipes and the ground laid out as far as the main drain. Seconded by Mr S West and carried.

Cheques for £2.1s.0d to Mr Gregory and £1.7s.6d to Mr James Bull were drawn and signed at the meeting.

Plans of the consecrated Chapel and a plan of the ground approved by Mr George Grey were produced at the meeting.

(Signed)

Dr W C Hoffmeister (Chairman)
and Mr M Dear

Northwood Cemetery Burial Board Minute Book (1855-1860)

12th February 1856

Present

Mr S Moore (Chairman)

Mr S West
Mr M Dear

Mr A Barton

Mr M Dear moved that Mr Phillips' tender for the wall be accepted, his references being deemed satisfactory. Seconded by Mr S West and carried unanimously.

The Clerk was directed to give the contractor 6 weeks to build the wall.

Mr A Barton moved that Mr Pritchett's tender of £152.0s.0d for the drainage and road making be accepted. Seconded by Mr M Dear and carried unanimously.

(Signed)

Mr S Moore (Chairman)
and Mr M Dear

Northwood Cemetery Burial Board Minute Book (1855-1860)

21st February 1856

Present

Dr W C Hoffmeister (Chairman)

Mr S Moore

Mr S West

Adjourned until Tuesday 26th instant at 6:00pm

(Signed)

Dr W C Hoffmeister (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

26th February 1856

6:00pm

Present

Dr W C Hoffmeister (Chairman)

Mr E Lee
Mr A Barton
Mr H B Hillyer

Mr S West
Mr S Moore
Mr M Dear

Mr A Barton moved that the common seal of the Board be affixed to the contract with Mr Phillips. Seconded by Mr H B Hillyer and carried unanimously.

Mr S West moved that the common seal of the Board be affixed to the contract with Mr Pritchett. Seconded by Mr E Lee and carried unanimously.

Mr S Moore moved that the common seal of the Board be affixed to the agreement with Mr Ward for the purchase of the site of the Burial Ground. Seconded by Mr A Barton and carried unanimously.

Mr A Barton moved that Mr George Wheeler's tender for building the Chapels be accepted subject to his signing a contract to complete the work at such times as Messrs Mew and Manning shall insist in the contract. Seconded by Mr M Dear and carried unanimously.

(Signed) Dr W C Hoffmeister (Chairman)
and Mr H B Hillyer and Mr E Lee

Northwood Cemetery Burial Board Minute Book (1855-1860)

At a meeting of the Board held at the Town Hall, West Cowes,
3rd March 1856 at

10:00am

Present

Mr M Dear

(appointed Chairman in the absence of Dr W C Hoffmeister)

Mr A Barton

Mr H B Hillyer

Mr S West

Mr S Moore

Mr S West moved that the common seal of the Board be affixed to a mortgage of the poor rates of the Parish of Northwood to secure payment of two thousand pounds to The Public Works Loan Commissioners which mortgage is dated this third day of March instant. Seconded by Mr A Barton and carried unanimously.

Mr H B Hillyer moved that the names of the London Joint Stock Bank of Princes Street City of London should be inserted in the order for delivery of the certificate and that The Common seal of the Board be affixed to the order. Seconded by Mr S Moore and carried unanimously.

The Common seal of the Board was accordingly affixed to the mortgage order for two certificates by Mr M Dear, presiding Chairman at the meeting.

(Signed) Mr Maurice Dear (Chairman)
and Mr Samuel West, Mr Henry B Hillyer,
Mr Alfred Barton and Mr Samuel Moore

Northwood Cemetery Burial Board Minute Book (1855-1860)

7th March 1856

Present

Mr A Barton (appointed Chairman)
in the absence of Dr W C Hoffmeister

Mr M Dear
Mr S Moore

Mr S West

Mr M Dear moved that Mr Wheeler be called on to enter into a bond with two sureties in £200-0s-0d. Seconded by Mr S West and carried unanimously.

(Signed) Mr Alfred Barton (Chairman)
and Mr Maurice Dear

Northwood Cemetery Burial Board Minute Book (1855-1860)

11th March 1856

Present

Dr W C Hoffmeister (Chairman)

Mr A Barton
Mr S Moore

Mr S West
Mr M Dear

Mr S Moore moved that it is not desirable to appoint a Clerk of works. Seconded by Mr M Dear and carried unanimously.

Mr S West moved that a Committee of two members of the Board inspect the works in progress three times a week. Seconded by Mr A Barton and carried

Mr S Moore and Mr S West undertook to visit the works for the first week.

(Signed) Dr W C Hoffmeister (Chairman)
and Mr M Dear and Mr S Moore

Northwood Cemetery Burial Board Minute Book (1855-1860)

18th March 1856

6:00pm

Present

Mr S Moore

(appointed Chairman in the absence of Dr W C Hoffmeister)

Mr S West

Mr M Dear

Mr Pritchett having applied for a cheque for £50-0s-0d on account of his contract. Moved by Mr S West that a cheque be drawn for that amount. Seconded by Mr M Dear and carried unanimously.

Mr M Dear moved that Mr Wheeler be called on by the Clerk to find sureties for the completion of his contract and in the event of his not doing so a special meeting of the Board for Thursday next be called to consider the course that should be taken. Seconded by Mr S West and carried.

Mr S West moved that applications be made to the Privy Council to explore the terms for opening the Burial Ground until the 1st September. Seconded by Mr M Dear and carried unanimously.

Mr M Dear moved that Mr Stratton's account of £7-11s-0d be paid. Seconded by Mr S West and carried.

Cheques for £50-0s-0d to Mr Pritchett and £7-11s-0d to Mr Stratton were drawn and signed at the meeting.

(Signed) Mr S Moore (Chairman)
and Mr Maurice Dear and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

1st April 1856

Present

Dr W C Hoffmeister (Chairman)

Mr S West

Mr S Moore

Mr S Moore Moved that Mr Philips have a cheque for £75-0s-0d on account of his contract. Seconded by Mr S West and carried.

Mr S Moore moved that a cheque for £25.0s.0d to Mr Pritchett be drawn on account of his contract. Seconded by Mr S West and carried.

Cheques for	£75	0s	0d	to Mr Philips
	£25	0s	0d	to Mr Pritchett
	£2	4s	3d	to Mr S Moore
	£1	1s	0d	to Howell

were drawn and signed at the meeting.

(Signed) Dr W C Hoffmeister (Chairman)
and Mr Samuel Moore

Northwood Cemetery Burial Board Minute Book (1855-1860)

8th April 1856

Present

Dr W C Hoffmeister (Chairman)

Mr S West
Mr S Moore

Mr M Dear

Mr M Dear moved that Mr Phillips have a further payment of £50-0s-0d on account of his contract the surveyor having certified he is entitled to that amount. Seconded by Mr S Moore and carried.

Mr S West moved that Mr Pritchett be paid £30-0s-0d further on account of his contract for laying drains, road making and Mr T P Mew certifying that sufficient work is done to justify the Board in making the payment. Seconded by Mr S Moore and carried unanimously.

Cheques for	£50 0s 0d	to Mr Phillips
	£30 0s 0d	to Mr Pritchett
	and £4 10s 4d	to Mr Damant

were drawn and signed at the meeting

(Signed) Dr W C Hoffmeister (Chairman)
and Mr Maurice Dear and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

15th April 1856

6:00pm

Present

Dr W C Hoffmeister (Chairman)

Mr M Dear
Mr T P Mew

Mr S West
Mr S Moore

No business done

Northwood Cemetery Burial Board Minute Book (1855-1860)

6th May 1856

6:00pm

Present

Dr W C Hoffmeister (Chairman)

Mr S Moore
Mr S West

Mr A Barton

Mr A Barton proposes that Mr Pritchett make the roads and drains on those parts of the Burial Ground where it is not now completed according to the specification and plan of the surveyor for £75-0s-0d. Seconded by Mr S West and carried unanimously.

The Clerk was directed to write to Mr Wheeler and represent to him that the Board would wish to see that the buildings proceeding more rapidly and particularly request that the front wall may be put up as soon as possible.

A cheque for £5-0s-0d to Mr Pritchett was drawn on account of his contract.

(Signed) Dr W C Hoffmeister (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

27th May 1856

6:00pm

Present

Dr W C Hoffmeister (Chairman)

Mr S West
Mr S Moore

Mr M Dear

Mr Pritchett having applied for payment on account of his contract, Mr S West moved that he be paid £50-0s-0d. Seconded by Mr S Moore and carried.

Mr M Dear moved that a cheque for £70-15s-0d be paid to Mr Philips as the balance due to him on his contract for building wall. Seconded by Mr S West and carried.

Cheques for	£50 0s 0d	for Mr Pritchett
	£70 15s 0d	for Mr Philips

were drawn and signed at the meeting

(Signed) Dr W C Hoffmeister (Chairman)
and Mr M Dear and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

10th June 1856

6:00pm

Present

Dr W C Hoffmeister (Chairman)

Mr M Dear
Mr S Moore

Mr S West
Mr T E Bull

Mr M Dear, Mr S Moore, Mr S West, Mr T E Bull were appointed to a committee to draw out a scale of fees.

(Signed) Dr W C Hoffmeister (Chairman)
and Mr Maurice Dear and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

24th June 1856

6:00pm

Present

Dr W C Hoffmeister (Chairman)

Mr S West
Mr S Moore

Mr A Barton
Mr T E Bull

Moved by Mr A Barton that the fees on the consecrated and unconsecrated parts of the Ground payable to the Minister officiating shall be in all respects on the same scale. Seconded by Mr T E Bull and carried.

The fees drawn out by the Committee having been read, Mr S West moved that the fees fixed by the Board be adopted subject to any alteration that may be found expedient in the fees which the incumbent is entitled being ascertained. Seconded by Mr A Barton and carried.

(Signed) Dr W C Hoffmeister (Chairman)
and Mr Samuel Moore

Northwood Cemetery Burial Board Minute Book (1855-1860)

8th July 1856

6:00pm

Present

Dr W C Hoffmeister (Chairman)

Mr A Barton
Mr S West
Mr W D Hewitt

Mr M Dear
Mr S Moore

A letter from Messrs Mew and Manning dated 7th July instant was read.

The Clerk was directed to instruct Mr Wheeler to proceed on the present plan, the Board not acceding to the alteration in the lodge now proposed by Messrs Mew and Manning in their letter of the 7th instant.

Mr M Dear moved that Dr W C Hoffmeister be Chairman for the ensuing year. Seconded by Mr A Barton and carried unanimously.

Mr S West moved that Mr H J Damant be Clerk for the ensuing year. Seconded by Mr S Moore and carried unanimously.

The Clerk was directed to write to the Home Secretary laying before him the whole facts and asking his opinion as to who was entitled to the fees on the consecrated part of the Ground.

The Clerk communicated to the Board that Mr William Douglas Hewitt, Mr Robert Henry Matthews and Mr Joseph Burnell May were elected by the Vestry to fill the vacancies occasioned by Mr Thomas Parker Mew, Mr Henry Bartholomew Hillyer and Mr Edmund Lee who retire being the lowest in their attendances during the past year.

(Signed) Dr W C Hoffmeister (Chairman)
and Mr S Moore

Northwood Cemetery Burial Board Minute Book (1855-1860)

22nd July 1856

Present

Mr James Moore (Chairman)

Mr Samuel West

Mr Maurice Dear

A letter from the Home Secretary dated 17th instant was read.

The regulations for the Burial Ground having read, Mr S West moved that the same be approved with the exception of the first which is reserved for the consideration of another meeting. Seconded by Mr M Dear and carried.

A cheque for £20-11s-6d to Mr Henry Philips was drawn and signed at the meeting.

The Clerk was directed to write to the architect and to Mr Wheeler's sureties stating that the Board do not believe from the appearance of the works that they will be completed by the 30th August and that the Board are determined to enforce the penalties due in such default and to express to the Architect the regret that they do not attend more frequently.

(Signed) Mr S Moore (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

29th July 1856

Present

Mr Samuel West (Chairman)

Mr R H Matthews
Mr M Dear

Mr W D Hewitt
Mr James Moore

Mr M Dear moved that the words "any duly authorised Minister or person approved by the Board" be inserted in the first regulation. Not seconded.

Mr R H Matthews moved that the first regulation be approved in the present form. Seconded by Mr R H Matthews and carried.

A letter from Mr Wheeler dated 29th July was read when the Clerk was directed to reply denying that the Board had violated their contract.

Mr S Moore moved that the regulations be printed. Seconded by Mr R H Matthews and carried.

The Clerk was directed to write to Mr Pritchett and urge the completion of his contract and to write to the Architect enquiring the price and description of the bell they would propose to purchase. Mr M Dear proposed that only one bell be purchased for the cemetery:

For	Mr M Dear, Mr S Moore, Mr W D Hewitt
Against	Mr R H Matthews

Carried

(Signed) Mr Samuel West (Chairman)
and Mr M Dear

Northwood Cemetery Burial Board Minute Book (1855-1860)

5th August 1856

Mr M Dear and Mr S West only were present this evening

(Signed) Henry James Damant (Clerk)

Northwood Cemetery Burial Board Minute Book (1855-1860)

12th August 1856

Present

Mr M Dear
(Chairman in the absence of Dr W C Hoffmeister)

Mr S West
Mr W D Hewitt

Mr R H Matthews
Mr S Moore

Mr R H Matthews moved that the Clerk write to Messrs Mew and Manning to purchase a proper bell not exceeding the sum of £21-0s-0d as mentioned in Mr S Moore's letter. Seconded by Mr S West and carried.

Mr R H Matthews moved that a cheque for £35-0s-0d be paid to Mr Pritchett on account of his contract. Seconded by Mr S West and carried.

Mr S West moved that the Clerk write to Mr Scott for the fees payable to the incumbent for burials in Northwood Church. Seconded by Mr W D Hewitt and carried.

Mr R H Matthews moved that a cheque for £300-0s-0d be paid to Mr Wheeler on account of his contract in pursuance of Messrs Mew and Manning certificate for £10-16s-4d to Messrs Mew and Manning the amount of their contract. Seconded by Mr S West and carried.

(Signed) Mr M Dear (Chairman)
and Mr R H Matthews and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

26th August 1856

7:00pm

Present

Dr W C Hoffmeister (Chairman)

Mr M Dear
Mr R H Matthews
Mr S Moore

Mr S West
Mr W D Hewitt

The Clerk was instructed to write to Mr Scott urging reply to the letter written by the Board to him within a week, or the Board would conclude that he did not intend to furnish the information, and would be compelled to adopt other means to obtain it.

Mr W D Hewitt moved that the Clerk write to the Home Secretary asking that the time of closing the burial ground of West Cowes Church may be extended to 1st November. Seconded by Mr R H Matthews and carried.

Mr M Dear moved that the Clerk write to Messrs Mew and Manning requesting them to come down and inspect the progress of the works. Seconded by Mr S West and carried.

The Clerk was directed to sell the trees which have been cut down on the ground.

The Clerk was directed to give special notice that the appointment of Lodgekeeper will be discussed at the next meeting.

(Signed) Dr W C Hoffmeister (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

16th September 1856

pm

Present

Dr W C Hoffmeister (Chairman)

Mr S Moore
Mr R H Matthews
Mr A Barton

Mr S West
Mr M Dear

A letter from Mr Scott dated 8th September having been read, the Clerk was directed to consult the Home Secretary thereon and to send copies of the letters written to Mr Scott and of his reply.

The Clerk was directed to see Jobling, the Parish Clerk of Northwood, to ascertain on what terms he will accept the office of Lodgekeeper.

Mr M Dear moved that the Clerk call a vestry meeting to obtain the sanction of the vestry to a further loan not exceeding £500-0s-0d to complete the works.
Seconded by Mr R H Matthews and carried.

(Signed) Dr W C Hoffmeister (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

23rd September 1856

Present

Mr M Dear

(appointed Chairman in the absence of Dr W C Hoffmeister)

Mr A Barton

Mr S Moore

Dr W C Hoffmeister (?)

Mr S West

Mr W D Hewitt

Mr T E Bull

Mr A Barton proposed that Jobling be appointed Lodgekeeper for 3 months at 10s-0d per week. Seconded by Mr S West and carried unanimously.

Mr S Moore moved that proper persons be employed to dig the south side of the Burial Ground and properly level it. Seconded by Mr S West and carried unanimously.

(Signed) Mr M Dear (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

30th September 1856

6:00pm

Present

Mr R H Matthews (Chairman)

Mr S West
Mr W D Hewitt

Mr M Dear

Mr M Dear moved that proper boundary stones be placed between the Consecrated and Unconsecrated portions of the Ground. Seconded by Mr S West and carried unanimously.

Mr M Dear moved that the Clerk write to Messrs Cheverton and Brading and Mr Darnwood to state the price for which they would make a Landhearse. Seconded by Mr S West and carried unanimously.

A letter from the Home Secretary dated 25th instant having been read, the Clerk was directed to get a new table of fees made by the Board only published as recommendations in the letter.

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A letter from Mr Wooldridge dated 24th September fixing 24th December for the consecration was read.

Mr M Dear moved that £260-0s-0d be paid to Mr Wheeler in pursuance of Messrs Mew and Manning certificate. Seconded by Mr W D Hewitt and carried.

Mr M Dear moved that a cheque be drawn for Mr H J Damant's account. Seconded by Mr S West and carried.

(Signed) Mr R H Matthews (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

7th October 1856

6:00pm

Present

Dr W C Hoffmeister (Chairman)

Mr S West
Mr W D Hewitt

Mr M Dear

The Common Seal was affixed to new applications to the Lords Commissioners of the Treasury for their consent to a sum not exceeding £500-0s-0d being borrowed to complete the works. The petition for consideration was read.

Mr M Dear moved that the tables of fees payable to the incumbent of Northwood be published as the fees payable at the Ground as far as they are ascertained. Seconded by Mr W D Hewitt and carried unanimously.

(Signed) Dr W C Hoffmeister (Chairman)
and Mr M Dear

Northwood Cemetery Burial Board Minute Book (1855-1860)

14th October 1856

6:00pm

Present

Dr W C Hoffmeister (Chairman)

Mr S West
Mr M Dear
Mr A Barton

Mr W D Hewitt
Mr S Moore

Mr S West moved that Mr Atkey supply the stores for the Lodge at the price stated in his estimate. Seconded by Mr M Dear and carried.

Mr W D Hewitt moved that the Clerk procure the necessary furniture for the Lodge and vestries. Seconded by Mr S West and carried.

Notice was given to Mr Pritchett that the Board would employ men themselves to complete the contract, unless the works are entirely finished by Monday night.

Mr S West moved that a cheque for £8-0s-0d be drawn for Mr Pritchett to be paid over to him in the event of the Board certifying he has completed his contract by Saturday next. Seconded by Mr M Dear and carried.

(Signed) Dr W C Hoffmeister (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

21st October 1856

6:00pm

Present

Mr M Dear (Chairman)
in the absence of Dr W C Hoffmeister

Mr S Moore
Mr R H Matthews

Mr S West
Mr W D Hewitt

A letter from Mr J B May dated 21st instant having been read, the Clerk was directed to write to Mr J B May and inform him that they hold him responsible for the purchase money of the trees sold.

Mr S West moved that books be provided for the chapels at the expense of the Board, but not for surplices or gowns. Seconded by Mr W D Hewitt: For Mr W D Hewitt, Mr S West, Mr S Moore, Mr M Dear and carried.

The meeting was adjourned until Thursday at 10:00am.

(Signed) Mr M Dear (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

28th October 1856

6:00pm

Present

Dr W C Hoffmeister (Chairman)

Mr M Dear
Mr R H Matthews
Mr J B May
Mr S Moore

Mr S West
Mr A Barton
Mr W D Hewitt

The Clerk was directed to procure book of the burial service for the use of persons attending funerals.

The Clerk was directed to issue notice to advertise for tenders for planting the Grounds pursuant to a specification to be furnished by Messrs Mew and Manning

The Clerk was directed to purchase ground digging and gardening tools.

The Board to meet on the Ground on Thursday at 3:00pm

(Signed) Dr W C Hoffmeister (Chairman)
and Mr M Dear

Northwood Cemetery Burial Board Minute Book (1855-1860)

11th November 1856

6:00

Present

Mr S Moore
(Chairman in the absence of Dr W C Hoffmeister)

Mr S West
Mr W D Hewitt

Mr A Barton

Mr S West moved that only the fees payable to the Board, be published, those supplied by the Vicar not being of a satisfactory character. Seconded by Mr A Barton and carried unanimously.

(Signed) Mr S Moore (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

25th November 1856

6:00pm

Present

Dr W C Hoffmeister (Chairman)

Mr S West

Mr A Barton

Mr M Dear

Mr S Moore

Mr R H Matthews

Mr W D Hewitt

Mr S West Moved that £100-0s-0d be paid to Mr Wheeler on account of his contract. Seconded by Mr A Barton and carried unanimously.

Mr S West moved that the Clerk with the assistance of Mr A Barton get what further thanks are necessary for the Ground from Mr William Moore or Mr Hill. Seconded by Mr M Dear and carried unanimously.

Mr R H Matthews moved that the Common Seal be affixed to the 2nd mortgage for £500-0s-0d to the Public Works loan Commissioners and to the authority for delivery of the certificate to the London joint Stock Board, Princes Street City of London. Seconded by Mr W D Hewitt and carried unanimously.

(Signed) Dr W C Hoffmeister (Chairman)
and Mr M Dear

Northwood Cemetery Burial Board Minute Book (1855-1860)

9th December 1856

6:00pm

Present

Mr A Barton
(Chairman in the absence of Dr W C Hoffmeister)

Mr T E Bull

Mr S West

Mr W D Hewitt

Mr S Moore

Mr M Dear

Mr S Moore moved that the Clerk apply to the Home Secretary for an extension of time for repayment of the money borrowed by the Board, on the grounds that they had reopened the Northwood Church gate and the vaults of West Cowes Church which will diminish the income of the Board. Seconded by Mr W D Hewitt and carried unanimously.

(Signed) Mr Alfred Barton (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

23rd December 1856

6:00pm

Present

Dr W C Hoffmeister (Chairman)

Mr S West
Mr T E Bull

Mr S Moore
Mr W D Hewitt

A letter from the Burial Board of Saffron Waldon having been read, Mr S Moore moved that the Board approve the terms of the resolution of the Vestry of Saffron Waldon and that the Board do co-operate with them in endeavouring to carry out their views.

Seconded by Mr W D Hewitt and carried unanimously.

(Signed) Dr W C Hoffmeister (Chairman)
and Mr S Moore

Northwood Cemetery Burial Board Minute Book (1855-1860)

6th January 1857

6:00pm

Present

Mr R H Matthews
(Chairman in the absence of Dr W C Hoffmeister)

Mr M Dear
Mr A Barton

Mr S Moore
Mr W D Hewitt

Mr M Dear moved that £85.0s.0d be paid to Messrs Mew and Manning in full of their charges. Seconded by Mr A Barton and carried.

Mr M Dear moved that Mr Wheeler be paid £200-0s-0d on account. Seconded by Mr A Barton and carried.

Mr M Dear moved that Mr Pritchett's account of £8-2s-0d for expenses be paid. Seconded by Mr S Moore and carried.

(Signed) Mr R H Matthews (Chairman)

Northwood Cemetery Burial Board Minute Book (1855-1860)

Meeting held 20th January 1857

6:00pm

Present

Dr W C Hoffmeister (Chairman)

Mr S West
Mr A Barton

Mr S Moore
Mr M Dear

Mr S West moved that Mr White, Mr Atkey and Messrs Billows & Co. be applied to in order to ascertain at what price they will supply 100 Grave Markers and a set of Figures. Seconded by Mr M Dear and carried.

The following cheques were drawn and signed at the meeting

Kerr Rob	£1 1s 0d
Smith J K	£6 8s 0d
Pritchett Edward	£6 17s 6d
Redfern John	£2 3s 1d
Roberts James	£1 18s 2d
Jerome J	£1 4s 0d
Damant H J	£10 16s 9d
Moore J W	£11 3s 9d
Hill J	£15 15s 4d

(Signed) Dr W C Hoffmeister (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

3rd February 1857

6:00pm

Mr W D Hewitt, Mr S West, Mr S Moore, and Mr M Dear attended this evening but not 3 members together at any time. Consequently no business was done.

Henry James Damant (Clerk)

Northwood Cemetery Burial Board Minute Book (1855-1860)

17th February 1857

6:00pm

Present

Mr S Moore

(appointed Chairman in the absence of Dr W C Hoffmeister)

Mr S West

Mr W D Hewitt

Mr M Dear

Mr T E Bull

Mr R H Matthews

Mr White's tender for ground plugs was accepted and the Clerk was directed to order 100 at the price named.

The Clerk was directed to get the part of the ground where necessary sewn with grass seed.

Mr M Dear moved that a cheque for £89-0s-0d be drawn to Mr Wheeler in full of his balance. Seconded by Mr R H Matthews and carried unanimously.

Cheques for	£9 19s 0d	to Mr P Atkey
	£15 13s 0d	to Knight and Co
	£89 0s 0d	to Geo Wheeler

were drawn and signed at the meeting.

The Clerk was directed to get a suitable clock for the waiting room.

(Signed) Mr S Moore (Chairman)
and Mr Thomas E Bull

Northwood Cemetery Burial Board Minute Book (1855-1860)

3rd March 1857

6:00pm

Present

Mr R H Matthews

(appointed Chairman In the absence of Dr W C Hoffmeister)

Mr M Dear

Dr W C Hoffmeister (? - *Ed*)

Mr T E Bull

Mr R H Matthews

Mr S Moore

A cheque for £198-12s-7d to the Public Works Loan Commons was drawn and signed at the meeting.

The Clerk was directed to have caution boards against damage put up on the ground.

(Signed) Mr R H Matthews (Chairman)
and Dr W C Hoffmeister

Northwood Cemetery Burial Board Minute Book (1855-1860)

21st April 1857

6:00pm

Present

Dr W C Hoffmeister (Chairman)

Mr S West
Mr S Moore

Mr W D Hewitt

Mr S Moore moved that the cheque for £89-0s-0d to Mr Wheeler be paid to him without prejudice. Seconded by Mr S West and carried.

A cheque for £3-3s-0d to Mr Robert Moir was drawn and signed at the meeting.

(Signed) Dr W C Hoffmeister (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

12th May 1857

6:00pm

Present

Mr S Moore
(appointed Chairman in absence of Dr W C Hoffmeister)

Mr W D Hewitt
Mr J B May

Mr S West

A plan of a Head stone was submitted by Mr Wright for Mr Cribb and approved.

A special meeting was directed to be called for this day fortnight on the subject of the Incumbent's fees.

(Signed) Mr S Moore (Chairman)
and Mr W D Hewitt

Northwood Cemetery Burial Board Minute Book (1855-1860)

26th May 1857

6:00pm

Present

Mr S Moore

(Chairman in the absence of Dr W C Hoffmeister)

Mr M Dear

Mr R H Matthews

Mr J B May

Mr S West

Mr W D Hewitt

Mr M Dear moved that, as the Incumbent's fees appear to be high, that a Vestry meeting be called for the purpose of revising them. Seconded Mr S West and carried unanimously.

(Signed) Mr S Moore (Chairman)
and Mr R H Matthews, Mr Samuel West and Mr M Dear

Northwood Cemetery Burial Board Minute Book (1855-1860)

9th June 1857

6:00pm

Present

Mr S West

(appointed Chairman in the absence of Dr W C Hoffmeister)

Mr R H Matthews

Dr W C Hoffmeister (? – *Ed*)

Mr W D Hewitt

Mr M Dear

Mr Pritchett's tender of 30s-0d for grass was accepted.

The balance sheet for the past year, approved by the auditor was produced.

The Clerk was directed to inform the Lodgekeeper that the Board would discharge him unless in the course of the present month the ground was put in better order.

(Signed) Mr Samuel West Chairman
and Mr R H Matthews

Northwood Cemetery Burial Board Minute Book (1855-1860)

14th July 1857

6:00pm

Present

Mr M Dear

(appointed Chairman in absence of Dr W C Hoffmeister)

Mr W D Hewitt
Mr S Moore

Mr S West

Mr S West moved that Mr M Dear be Chairman for the ensuing year. Seconded by Mr W D Hewitt and carried unanimously.

A letter from the Burial Act office dated 10th July was read

The Clerk was directed to inform Mr Jobling that the Board are not yet satisfied with the state of the ground and that it must be put in better order or he would be discharged.

The Clerk informed the Board that Messrs Hoffmeister, Barton and Bull were re-elected and Mr William Hillyer elected members of the Board by the Vestry

(Signed) Mr M Dear (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

18th August 1857

6:00pm

Present

Mr M Dear (Chairman)

Mr W D Hewitt

Mr H B Hillyer

The Clerk was directed to have a coat of staining put on the woodwork of the Chapels where necessary and afterwards varnished.

Cheques for	£5 18s 4d	to Mr William White
	£11 18s 0d	to H J Damant
	£7 0s 0d	to George Marvin

were drawn and signed at the meeting

(Signed) Mr M Dear (Chairman)
and Mr W D Hewitt

Northwood Cemetery Burial Board Minute Book (1855-1860)

15th September 1857

6:00pm

Present

Mr R H Matthews
(appointed Chairman in the absence of Mr M Dear)

Mr A Barton
Mr T E Bull

Mr W D Hewitt

The members present to meet at the Burial Ground on Thursday to inspect the building and direct what further painting is required.

(Signed) Mr R H Matthews (Chairman)
and Mr W D Hewitt

Northwood Cemetery Burial Board Minute Book (1855-1860)

27th October 1857

6:00pm

Present

Mr M Dear (Chairman)

Mr S Moore
Mr A Barton

Mr W D Hewitt
Mr S West

Mr S Moore moved that the Overseers be called upon to pay £48-12s-7d to the Public Works Commissioners on the 25th November next. Seconded by Mr W D Hewitt and carried.

(Signed) Mr M Dear (Chairman)
and Mr Alfred Barton

Northwood Cemetery Burial Board Minute Book (1855-1860)

24th November 1857

6:00pm

Present

Mr M Dear (Chairman)

Mr S West
Mr A Barton
Mr S Moore

Mr R H Matthews
Mr W D Hewitt

The ground not having been at all kept to the satisfaction of the Board, being in a very neglected state, notwithstanding repeated warnings to Mr Joblin the Lodgekeeper, Mr R H Matthews moved that he have notice to quit the situation on 1st January next. Seconded Mr A Barton and carried unanimously.

(Signed) Mr M Dear (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

22nd December 1857

6:00pm

Present

Mr M Dear (Chairman)

Mr S West

Mr W D Hewitt

Mr R H Matthews

Mr A Barton

Mr A Barton moved that the Lodgekeeper Mr Joblin be requested to vacate the Lodge by this day three weeks. Seconded by Mr S West and carried.

Mr A Barton moved that handbills be put in circulation stating that a Lodgekeeper will be appointed this day fortnight. Seconded by Mr R H Matthews and carried.

(Signed)

Mr Maurice Dear (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

5th January 1858

Present

Mr M Dear (Chairman)

Mr S West
Mr S Moore

Mr W D Hewitt
Mr R H Matthews

Various candidates for the office of Lodgekeeper attended the Board and were examined as to their qualifications.

Mr S West proposed that the meeting be adjourned until tomorrow evening at 6:00pm Seconded by Mr S Moore and carried.

(Signed) Mr M Dear (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

6th January 1858

6:00pm

Present

Mr M Dear (Chairman)

Mr R H Matthews
Mr W D Hewitt

Mr S Moore

Mr R H Matthews proposed that Thomas Brown be appointed Lodgekeeper at £0-10s a week. Seconded by Mr W D Hewitt and carried.

To be discharged any time on a month's notice from the Board and to give a month's notice before leaving.

(Signed) Mr M Dear (Chairman)
and Mr M D Hewitt, Mr S Moore and Mr R H Matthews

Northwood Cemetery Burial Board Minute Book (1855-1860)

2nd February 1858

6:00pm

Present

Mr M Dear (Chairman)

Mr A Barton
Mr S West

Mr W D Hewitt
Mr R H Matthews

A plan of the gravestone proposed for James Cribb was produced and approved.

Mr A Barton proposed that a Vestry be called for the purpose of revising the Fees of the Incumbent of Northwood, in the consecrated part of the ground. Seconded by Mr W D Hewitt and carried.

Mr A Barton proposed that a box for the use of Ministers officiating at funerals be procured. Seconded by Mr S West and carried.

Mr R H Matthews proposed that the Dead House be whitewashed, the Waiting room whitewashed and coloured and the whole of the cottage topped where necessary and whitewashed and coloured, and the Chapel and Vestry rooms coloured - Roofs and Doors varnished. Seconded by Mr S West and carried.

The whitewashing and colouring to be done by Mr Thomas and the varnishing by Mr Civil.

The Clerk was directed to give notice at the next Vestry meeting that an Auditor will be appointed in lieu of Mr William Hillier, deceased.

(Signed) Mr Maurice Dear (Chairman)
and Mr Alfred Barton and Mr R H Matthews

Northwood Cemetery Burial Board Minute Book (1855-1860)

16th March 1858

Present

Mr M Dear (Chairman)

Mr S West

Mr A Barton

Mr W D Hewitt

An order on the overseers for £31.14s.5d payable to the Hampshire Banking Company was signed at the meeting to defray the following accounts

Watts E	£16 1s 0d
Hollis George	£1 0s 0d
Scott Rev E D	£1 8s 8d
Atkey P	£1 3s 10d
Smith J R	£0 17s 0d
Damant H J	£7 0s 6d
Roberts	£1 17s 2d
Shaw	£0 6s 3d

	£29 14s 5d

A letter from the Honourable H W Petrie dated 4th March having been read, Mr A Barton moved that the Clerk write to Mr Petrie and inform him that the Board have reprimanded the Lodgekeeper for the conduct complained of in his letter. Seconded by Mr T E Bull and carried.

(Signed)

Mr M Dear (Chairman)

and Mr Samuel West and Mr Alfred Barton

Northwood Cemetery Burial Board Minute Book (1855-1860)

30th March 1858

Present

Mr Maurice Dear (Chairman)

Mr S West

Mr R H Matthews

Mr M D Hewitt

Cheques were signed for Watts E (£16-1s-0d) and Damant H J (£7-0s-6d), sundry persons.

Mr S Moore moved that Mr Brown's father be paid 12/- for his past services at the cemetery and be employed for another fortnight at 6/- per week and also that an able bodied man be employed for a week at 2/6 per day to assist in putting the cemetery in order. Seconded by Mr R H Matthews and carried unanimously.

The Board call the Clerk's attention to the fact that some of the tombstones being erected too high and not agreeable to regulations.

(Signed)

Mr M Dear (Chairman)

and Mr Samuel West and Mr R H Matthews

Northwood Cemetery Burial Board Minute Book (1855-1860)

11th May 1858

Present

Mr R H Matthews
(appointed Chairman in the absence of Mr M Dear)

Mr S West
Mr M Dear

Mr T E Bull
Mr W D Hewitt

Mr S West moved that Mr Thomas and Mr George Wheeler leave perceptory notice to lower the gravestones put up by them in the Burial Ground. Seconded by Mr T E Bull and carried.

Grants of ground space were signed and sealed at the meeting.

Mr S West moved that the grass in the Burial Ground be the perquisite of the Lodgekeeper providing he cuts it whenever required. Seconded by Mr M Dear and carried.

(Signed)

Mr R H Matthews (Chairman)
and Mr M Dear and Mr Thomas E Bull

Northwood Cemetery Burial Board Minute Book (1855-1860)

25th May 1858

Present

Mr M Dear (Chairman)

Mr S West
Mr S Moore

Mr R H Matthews

Mr S West moved that Mr Civil gives the iron work of the front fence one coat of paint. Seconded by Mr R H Matthews and carried.

Mr S West informed the Board that Dr Grant, the Roman Catholic Bishop, would shortly attend to consecrate the part of the Ground set apart for the Roman Catholics.

The Clerk was directed to purchase a grind stone and ladders for the Ground.

(Signed) Mr M Dear (Chairman)
and Mr Samuel West and Mr R H Matthews

Northwood Cemetery Burial Board Minute Book (1855-1860)

23rd June 1858

Present

Mr M Dear (Chairman)

Mr S West

Mr W D Hewitt

The Clerk was directed to ascertain the lowest prices for a hundred loads of screened gravel delivered at the cemetery.

A cheque for £8-4s-4d to Mr George Wheeler was drawn and signed at the meeting also to Messrs Civil for £8-11s-0d.

(Signed)

Mr M Dear (Chairman)
and Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

6th July 1858

Present

Mr M Dear (Chairman)

Mr W D Hewitt

Mr S West

Mr R H Matthews

Mr A Barton

An application on behalf of the Roman Catholic Bishop for permission to make a path round the entire piece of land appropriated to Roman Catholic burials and to erect a wooden cross in the centre of the same piece of land seven feet in height to remain permanently fixed, having been read, the Clerk was instructed that the Board have no power to consent to the formation of a path, but that they could allow a narrow stone edging to be put up, and a stone cross to be erected seven feet in height.

The Clerk was authorised to employ an additional hand to assist the Lodgekeeper in keeping the Ground clean.

A cheque for £25-0s-0d a year salary due to the Clerk was drawn and signed at the Meeting.

(Signed)

Mr M Dear (Chairman)

and Mr Samuel West and Mr R H Matthews

Northwood Cemetery Burial Board Minute Book (1855-1860)

28th September 1858

7:00pm

Present

Mr M Dear (Chairman)

Mr A Barton

Mr R H Matthews

Mr S West

Mr Richardson

Mr R H Matthews moved that the alterations made in the fees to the Incumbent as suggested by Mr James be adopted as under

6s 8d	for an extra particular funeral
10s 6d	for a morning funeral
£2 2s 0d	for a vault

Seconded by Mr A Barton and carried unanimously.

Mr S West proposed that the flower beds proposed to be made by Mr Brown be laid out, and that Mr Brown be paid £1-0s-0d when they are completed.

Seconded by Mr A Barton and carried.

(Signed) Mr M Dear (Chairman)
and Mr Samuel West and Mr Alfred Barton

Northwood Cemetery Burial Board Minute Book (1855-1860)

26th October 1858

6:00pm

Present

Mr M Dear (Chairman)

Mr S West

Mr S Moore

Mr Richardson

The Clerk was directed to apply to the Bishop to sanction the reduction proposed to the Sexton and Clerk.

A requisition to the Overseers to pay £48-15s-0d to the treasurer being the amount of the next instalment payable to the Public Works Loan Commissioners.

(Signed) Mr M Dear (Chairman)
and Mr Samuel West and Mr William Richardson

Northwood Cemetery Burial Board Minute Book (1855-1860)

23rd November 1858

6:00pm

Present

William Cass (Chairman)

Mr Richardson
Mr S Moore

Mr A Barton

A cheque for £48-15s-0d to the Public Works Loan Commissioners was signed.

Also grants of ground spaces to Kitty Kent, William Edwin Day, and Ann Westhorpe were signed and sealed at the meeting.

(Signed)

Dr Cass (Chairman)
and Mr Alfred Barton, Mr S Moore
and Mr William Richardson

Northwood Cemetery Burial Board Minute Book (1855-1860)

1st February 1859

Present

Mr M Dear (Chairman)

Mr Richardson

Mr S Moore

Mr A Barton

Mr S West

Mr R H Matthews

Grants of grave spaces to Mr Samuel Gosden and Mr James were signed and sealed at the meeting.

A requisition to the Overseers to pay £190-0s-0d to the Treasurer being the amount of the next instalment payable to the Public Works Loan Commissioners was signed at the meeting.

The Clerk was directed to inquire of Boards in the neighbourhood whether it was the custom to provide Clergymen of the Church of England with a surplice at the expense of the Burial Board.

The Clerk was directed to pay the Lodge Keeper £1-0s-0d for the work done by him in laying out the ground as agreed.

Mr S Moore moved that the Lodge Keeper have 6s-0d for every Brick Grave. Seconded by Mr R H Matthews and carried.

Mr R H Matthews proposes that £2-0s-0d be expended in our unanimous thanks for the ground. Seconded by Mr A Barton and carried.

(Signed)

Mr M Dear (Chairman)

Mr William Richardson

Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

1st March 1859

Present

Mr M Dear (Chairman)

Mr S West	Mr S Moore
Mr Richardson	Mr A Barton

Letters from various Burial Boards were read in reply to the applications made to them as to providing surplices for Ministers officiating at the Burial Ground.

Mr S West moved that the Clerk write to the Secretary of State for the Home Department to know when the Northwood Burial Ground closes and also the new Church at West Cowes and for the names of those persons who have rights of burial in the Church yard and on what terms those rights have been granted. Seconded by Mr A Barton and carried (Mr Richardson neuter).

(Signed)

Mr M Dear (Chairman)
Mr Samuel West

Northwood Cemetery Burial Board Minute Book (1855-1860)

29th March 1859

6:00pm

Present

Mr M Dear (Chairman)

Mr S West
Mr R H Matthews

Mr Richardson

Orders in Council for the closing the Burial Grounds of Northwood and West Cowes Church Yards having been read. It appears that the order relating to West Cowes Church had not complied with.

The Clerk was directed to draw Mr Atkinson's attention to the words of the order.

The Clerk was directed to get orders printed warning persons not to go off the walks or to pick flowers.

Mr A Barton proposed that Mr Brown's father be employed for three weeks to assist him. Seconded by Mr R H Matthews and carried.

(Signed)

Mr M Dear (Chairman)
Mr Samuel West
Mr William Richardson
Mr Alfred Barton

Northwood Cemetery Burial Board Minute Book (1855-1860)

7th June 1859

Present

Mr M Dear (Chairman)

Mr S Moore

Mr Richardson

Grants of grave spaces to William Caws, Eliza Maria Correll, Arthur Easton, and William Carter Hoffmeister were signed and sealed at the meeting

(Signed)

Mr M Dear (Chairman)

Mr William Richardson

Northwood Cemetery Burial Board Minute Book (1855-1860)

12th July 1859

Present

Mr S West
(appointed Chairman)

Mr Richardson
Mr A Barton

Mr R H Matthews

Cheques for sundry accounts were drawn at the meeting.

Mr R H Matthews moved that the Clerks salary be paid. Seconded by Mr Richardson

A grant of grave spaces to Mr Kernot was signed and sealed at the meeting

(Signed)

Mr Samuel West (Chairman)
Mr Alfred Barton
Mr William Richardson
Mr S Moore
Mr R H Matthews

Northwood Cemetery Burial Board Minute Book (1855-1860)

1st November 1859

6:00pm

Present

Mr M Dear (Chairman)

Mr S West

Mr Howard

Mr Richardson

Mr S Moore

Mr S Moore moved that an order on the Overseers for £47-10s-0d, the payment due to the Public Works Loan Commissioners on 25th November instant, be signed at the meeting. Seconded by Mr Richardson and carried.

(Signed)

Mr M Dear (Chairman)

Mr Samuel West

Mr William Richardson

Mr S Moore

Mr Dan Howard

Northwood Cemetery Burial Board Minute Book (1855-1860)

21st February 1860

6:00

Present

Mr M Dear (Chairman)

Mr Richardson
Mr S West

Mr A Barton

Mr Richardson moved that an order on the Overseers for £185-0s-0d, the payment due to the Public Works Loan Commissioners on 3rd March next, be signed at the meeting. Seconded by Mr A Barton and carried.

(Signed)

Mr M Dear (Chairman)
Mr Samuel West
Mr William Richardson
Mr Alfred Barton

Northwood Cemetery Burial Board Minute Book (1855-1860)

1st May 1860

Present

Mr M Dear (Chairman)

Mr S West Mr A Barton
Mr Richardson

The Clerk was directed to call Mr Atkinson's attention to the fact that a burial had taken place in the Churchyard of St Mary's Church, not within the limits of the Order in Council.

Cheques for £6-10s-10d to Mr Thomas and £3-19s-8d to sundry persons were signed at the meeting.

Mr S West moved that 50 loads of gravel be used in the Burial Ground for the paths. Seconded by Mr A Barton and carried.

Grants of grave spaces to Thomas Haden, Richard Marvin, Edith Matilda Godsell and William Snow were signed and sealed at the meeting.

(Signed) Mr M Dear (Chairman)
 Mr Samuel West
 Mr William Richardson
 Mr Alfred Barton

Northwood Cemetery Burial Board Minute Book (1855-1860)

8th August 1860

Present

Mr M Dear (Chairman)

Mr R H Matthews
Mr Kenwood
Mr W Sibley

Mr Richardson
Mr S Moore

Grants of grave spaces to Emma Harriett Prangnell, Thomas Unsell and David Newman, were signed and sealed at the meeting.

Mr R H Matthews proposed Mr M Dear as Chairman for the ensuing year. Seconded by Mr S West and carried.

Mr W Richardson and Mr M Dear were appointed a committee to audit the accounts for the past year.

(Signed)

Mr M Dear (Chairman)
Mr William Richardson
Mr Walter Sibley
Mr Kenwood
Mr R H Matthews

Northwood Cemetery Burial Board Minute Book (1855-1860)

20th November 1860

Present

Mr M Dear (Chairman)

Mr W Richardson

Mr R H Matthews

A requisition to the Overseers to pay £46-5s-0d to the Treasurer on account of principal and interest due to the Public Works Loan Commissioners was signed at the meeting.

Mr R H Matthews moved that any parishioner may construct a vault on ground already purchased on paying the difference between 5 Guineas and the sum previously paid by him. Seconded by Mr W Richardson and carried.

(Signed) Mr M Dear (Chairman)
Mr W Richardson
Mr R H Matthews